

City of Boise
Leave Accrual Schedule

A. Vacation General Employees

Full Time - 35 or more Standard Hours

Years of Continuous Service	Standard Hours	Annual Hours	Monthly Hours Accrued	Bi-Weekly Hours Accrued	Maximum Hours
Less than 5 Years	35 or more	96	8	3.700	144
5 year anniversary	35 or more	120	10	4.617	176
10 year anniversary	35 or more	144	12	5.550	216
15 year anniversary	35 or more	168	14	6.467	248
20 year anniversary	35 or more	192	16	7.400	288

Part Time - 29-34 Standard Hours

Years of Continuous Service	Standard Hours	Annual Hours	Monthly Hours Accrued	Bi-Weekly Hours Accrued	Maximum Hours
Less than 5 Years	29-34 hours	72	6	2.783	144
5 year anniversary	29-34 hours	90	7.5	3.467	176
10 year anniversary	29-34 hours	108	9	4.167	216
15 year anniversary	29-34 hours	126	10.5	4.850	248
20 year anniversary	29-34 hours	144	12	5.550	288

Part Time - 19-28 Standard Hours

Years of Continuous Service	Standard Hours	Annual Hours	Monthly Hours Accrued	Bi-Weekly Hours Accrued	Maximum Hours
Less than 5 Years	19-28 hours	48	4	1.850	144
5 year anniversary	19-28 hours	60	5	2.317	176
10 year anniversary	19-28 hours	72	6	2.783	216
15 year anniversary	19-28 hours	84	7	3.233	248
20 year anniversary	19-28 hours	96	8	3.700	288

Vacation - Department Directors

Years of Continuous Service	Standard Hours	Annual Hours	Monthly Hours Accrued	Bi-Weekly Hours Accrued	Limit in Hours
Less than 20 Years	40	168	14	6.467	248
Years 20 and over	40	192	16	7.400	288

B. Sick Leave

Years of Continuous Service	Standard Hours	Annual Hours	Monthly Hours Accrued	Bi-Weekly Hours Accrued	Limit in Hours
N/A	35 or more	96	8	3.700	N/A
	29-34 hours	72	6	2.783	N/A
	19-28 hours	48	4	1.850	N/A

C. Floating Holiday

Years of Continuous Service	Standard Hours	Annual Hours	Monthly Hours Accrued	Bi-Weekly Hours Accrued	Limit in Hours
N/A	35 or more	8	N/A	N/A	8
	29-34 hours	6	N/A	N/A	6
	19-28 hours	4	N/A	N/A	4